

MINUTES of the **GOVERNANCE COMMITTEE MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 20th day of June, 2018 as amended August 16, 2018

PRESENT: **Jerome D. Schad, Chairman**
Mark S. Carney, Vice Chairman
Terrence D. McCracken, Secretary to the Authority and Ad Hoc Member
Margaret A. Murphy, Associate Attorney and Ad Hoc Member
Robert J. Lichtenthal, Jr. Deputy Director

ATTENDEES: **Sandra Tan, Buffalo News**

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Carney seconded by Mr. Schad and carried to waive the reading of the Minutes of the Governance Committee Meeting held on June 14, 2018.

DISCUSSION

None

VOTE

Ayes: Two; Commrs. Schad and Carney

Noes: None

III. - APPROVAL OF MINUTES

Motion by Mr. Carney seconded by Mr. Schad and carried to approve the Minutes of the Governance Committee Meeting held on June 14, 2018.

DISCUSSION

None

VOTE

Ayes: Two; Commrs. Schad and Carney

Noes: None

Motion by Mr. Schad seconded by Mr. Carney and carried to amend the Minutes by changing in deliverance to “to deliberate” on page 2 under Discussion.

DISCUSSION

None

VOTE

Ayes: Two; Commrs. Schad and Carney

Noes: None

IV. – REPORTS

Board of Ethics

Margaret Murphy reported to the Committee that the Chair of the Erie County Board of Ethics sent an email to herself and Terry McCracken requesting the names and titles of the people the Authority is planning to remove from the current list relative to signing the financial disclosure statement. Ms. Murphy requested permission to inform the Chair of the Erie County Board of Ethics that the Authority definitely intends to remove the title of Account Clerk from said list. Messrs. Schad and Carney both agreed that this title will be removed as this title should not be required to file the disclosure form.

V. - COMMUNICATIONS AND BILLS

VI. - UNFINISHED BUSINESS

T-1 APPROVAL OF THE AMENDMENT TO THE PROPOSED POLICY NO. 94.0 (ITEM NO. 4 4/19/18)

T-2 ADOPTION OF POLICY NO. 96.0 (ITEM NO. 15 4/19/18)

VII. - NEW BUSINESS

ITEM 1 - Possible Contract with the Deputy Director

Executive Session - Discussion of Employment Contract with Deputy Director pursuant to Public Officers Law §105(1)(f) (matters relating to the employment history of a particular person)

Motion by Mr. Schad seconded by Mr. Carney and carried to convene an Executive Session to discuss an Employment Contract with the Deputy Director pursuant to Public Officers Law §105(1)(f) (matters relating to the employment history of a particular person) and invited, along with Commissioners, Secretary McCracken and Associate Attorney Murphy to attend the Executive Session. 6:44 p.m.

DISCUSSION

None

VOTE

Ayes: Two; Commrs. Schad and Carney

Noes: None

Motion by Mr. Schad seconded by Mr. Carney and carried to close Executive Session. 6:58 p.m.

DISCUSSION

None

VOTE

Ayes: Two; Commrs. Schad and Carney

Noes: None

Motion by Mr. Carney seconded by Mr. Schad and carried that the Governance Committee recommend to the Board of Commissioners of the Erie County Water Authority to offer Robert J. Lichtenthal, Jr., Deputy Director a one year employment contract at the next general meeting on June 28, 2018 at 8:30 a.m.

DISCUSSION

Vice Chairman Carney believes it is best interest of this organization to retain Mr. Lichtenthal under a one year employment contract. Chairman Schad added that the Authority needs stability and leadership, and feels that Mr. Lichtenthal brings a lot to the table and has for years. Mr. Schad also noted that this proposed contract does comply with the term limit doctrine.

VOTE

Ayes: Two; Commrs. Schad and Carney

Noes: None

VIII. - ADJOURNMENT

Motion by Mr. Carney seconded by Mr. Schad carried that the meeting adjourn.

DISCUSSION

None

VOTE

Ayes: Two; Commrs. Schad and Carney

Noes: None

Respectfully submitted,

Terrence D. McCracken
Secretary to the Authority

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